

Cub Scout Resident Camp Leaders' Guide

Native Americans

**2008
Camp Stambaugh**

Pre-Camp Leader Meetings

May 1 (Thursday) – 7:00 pm Adventure Pavilion at Camp Stigwandish

May 8 (Thursday) – 7:00 pm Brown Pavilion at Camp Stambaugh

These meetings are important to your units' participation at camp for it is here that pertinent information will be shared with parents and unit leadership regarding your camp experience and planning.

Welcome to Cub Scout Camping

This guide has been prepared for Cub Scouts and adults who are going to participate in one of the Cub Scout camping programs of the Greater Western Reserve Council this summer. It has been designed for your use before and after you arrive at camp. Many questions will be answered as you review these pages, so please read them carefully.

Cub Scout camp is run purely for **FUN..** At the same time, it's our hope our Cub Scouts will learn new skills, begin new adventures, meet new people and make new friends. The Law of the Camp is the Cub Scout Promise and Law of the Pack as taught through the basic fundamentals of Scout camping with the ideals of Scouting (character building, citizenship training and fitness) always kept in mind.

Please note, however, that camp fun is not limited to Cub Scouts. This is a great way for parents to share quality time with their Scout son(s). It's an ideal time for them to get to know their son's friends and their parents. Camp is a great place for Cubs and parents alike to meet people with whom they share a common bond....**Scouting!**

While all the Cub Camps share the same theme this year, each camp has unique activities that MAY develop that theme in a different manner. Therefore, you could attend all the Cub camping programs and never repeat an activity.

Each camp is operated according to the National Standards of the Boy Scouts of America. Manuals are created for each camp listing Cub Scout safety policies and procedures with specific details for that particular camp area. **All Day Camp and Resident Camp Directors and Program Directors hold current BSA National Camp School certificates. At Resident Camp, the Camp Commissioner and Aquatics Director also hold BSA National Camp School certificates.**

OPEN ADMISSIONS POLICY STATEMENT

It is the policy of the Greater Western Reserve Council, Boy Scouts of America, to admit all persons in accordance and compliance with the rules and regulations of the Boy Scouts of America without regard to race, color, national origin, sex, age or disability.

There is no distinction in eligibility for, or in the manner of providing services, by this agency. All facilities of this agency are available in accordance and compliance with the rules and regulations of the Boy Scouts of America without regard to race, color, national origin, sex, age or disability.

All persons and organizations that have occasion either to refer people for admission or recommend this agency are advised to do so in accordance and compliance with the rules and regulations of the Boy Scouts of America without regard to race, color, national origin, sex, age or disability.

Camp Sessions

Camp Sessions **begin on Thursday at 9 am** check-in and **end on Sunday at 11 am**.

Week 1	July 10 - 13	Week 3	July 24 - 27
Week 2	July 17 - 20	Week 4	July 31 – August 3

Registration (includes camp T-shirt)

Cub Registration Fee (if paid in full before **May 14, 2008**).....\$132.50

Late Registration Fee (if paid after May 14, 2008).....\$152.50

Adult Registration Fee (if paid in full before **May 14, 2008**)\$66.00

Late Registration Fee (if paid after May 14, 2008).....\$86.00

Any registration received after June 1st cannot be guaranteed at T-shirt.

Cabin rental fee is \$50.00 per unit.

You are not considered registered until **ALL** completed Scout and Adult registration forms with T-shirt sizes, tent/equipment request forms and payment in full has been **RECEIVED** by the GWRC Service Center by the **deadline date of May 14, 2008**. **Any registrations received after the deadline will be subject to the late registration fee.**

Registration fees for all participants should be paid by one unit check.

Adults pay only for food and direct “out-of-pocket” expenses related to their attendance and participation at camp. In addition, adults attending with a unit are registered free on the following schedule:

5 - 10 paid Scouts in attendance - 1 free adult

11 - 19 paid Scouts in attendance - 2 free adults

10 - 29 paid Scouts in attendance - 3 free adults

(One additional adult attends free for each additional 10 paid Scouts in attendance)

Limited camperships are available. Contact GWRC Service Center for details.

Additional camp T-shirts are available for \$ 10.00 (youth) and \$12.00 (adult). **Orders and payment must be received by May 14, 2008.**

Refunds

Unless an emergency is involved, camp fees will not be refunded, but may be transferred to another Cub Scout. Contact the Greater Western Reserve Council Service Center for details. If a refund is applicable, an application must be submitted to the Council Service Center by August 15, 2008.

Who may attend?

Scouts - Resident camp is for all Cub Scouts through and including the fifth grade. Adult Leaders - Scout leaders/ parents - each must be over 18 years of age and at least one must be over 21 years of age.

Resident Camp does not make provisions to accommodate Den Chiefs or siblings.

Submasters do not have to attend camp in order for members of their pack to attend. Any parent may participate with their son at camp whether the rest of the den or pack attends or not.

Care should be taken with the first year camper. Too many times, the first camp experience is the last because of the way he is treated by other boys and leaders while at camp. We want everyone to have fun, but not at the expense of an inexperienced camper. There are numerous instances where hazing has led to serious consequences, both to the physical well-being and emotional health of a boy. **Hazing is not tolerated by the BSA.**

What do you need to attend?

A completed Scout or Adult Registration Form for each participant

Medical Form for each participant - signed by physician, parent and camper. Send **COPY** to camp and keep original for your records. Medical forms are good for 3 years but must have updated personal information and health history for years 2 and 3. Adults 40 & over must have a new medical form every year.

Signed Camper Release Authorization Form - found on the back of the Scout registration form

Paid registration fee and receipt

Unit Tour Permit

Pack Camp Roster

GENERAL INFORMATION

Location

Camp Stambaugh is located on Leffingwell Road in Canfield, OH. Take SR 11 to Canfield. Exit at Rt. 224(Canfield). Turn left at the light so you travel back across the overpass. Turn right at the first light (Raccoon Road) and proceed to the T. Turn left. The camp is approximately 1 mile down on the left side of the road.

Mail

Outgoing mail may be dropped off at the Camp Office. It is taken to the mailbox immediately following breakfast. Incoming mail via the US Postal Service will be distributed to unit leaders at it is received each day. The camp address is:

(Scout's name) - Pack #
Camp Stambaugh
3712 Leffingwell Road
Canfield, OH 44406

Once a camper leaves camp, mail addressed to him will be returned to sender. We cannot forward mail. Ask for those cards and letters to be mailed early!

An alternative would be to encourage your families to send mail for their scouts with the unit leader. Mail that is collected at check-in on Thursday will be delivered during the noon meal on Friday and Saturday of each camp week.

Emergency Phone No. and Telephone Use

The camp telephone number is (330) 533-4538. It is for emergency and business use ONLY.

Tour Permits

All units attending resident camp must present an approved tour permit from their home council at check-in. This permit helps the unit plan its itinerary and assures the unit is following proper procedures for camping trips. Contact your Council Service Center for a Local Tour Permit two weeks before coming to camp.

Pack Camp Rosters

Unit leaders are required to send their final pack rosters to the Council Service Center at least two weeks before arrival at camp. All participants, including adult leaders, shall be listed on the roster at this time. Final revisions, if necessary, can be made upon arrival.

Check-in Procedure

Your unit may check-in anytime between 9:00 and 10:00 am on the first day of camp. While check-in cannot begin until 9:00 am, it is also true the earlier you arrive during this period is to your benefit in being able to move through the process without undue stress. Please notify the camp if you will be arriving after 10:00 am.

Uniforms

Why do Cub Scouts have a uniform? For the same reason a football or baseball team wears a uniform...because a uniform gives a standard to be met, promotes group spirit and camaraderie and designates equality from the start among members within the group.

At camp the official Cub Scout Uniform is appropriate dress at any time during the week. All Scouts and Scouters are expected to be in uniform (Scout shirt, neckerchief and hat with other official Scout uniform accessories optional) or in the Camp T-shirt for chapel services and evening meals during the week.

Evaluations

An evaluation form will be provided to camp participants to complete. It is important that you complete the form and return it to the Camp Administration. We need to know what our unit leaders are thinking... what are we doing right and what we can do to strengthen our programs. We also need feedback from our scouts... likes and dislikes. Your cooperation will help to build a better program for our Scouts.

Vehicles in Camp and Parking

Upon your unit's arrival at camp, you will be given instructions as to where to park your vehicle. You will be asked to identify your car with a card displaying your name and unit number so we may find you if it becomes necessary to ask you to move your car. **No private vehicles travel to and about the campsites. Only camp vehicles are permitted beyond the parking lot on the camp service roads.**

All visitor's vehicles should be parked in the upper Parking Area near the entrance to camp property off Leffingwell Road. **PLEASE: Do not block driveways. They are emergency access roads and must be kept clear at all times!**

Visitors

Parents and friends are always welcome at camp, however they must check in at the Camp Office upon arrival and check out before leaving. The Parent's Night on Saturday evening has the Cubs sharing their skills and entertaining their guests in a special campfire program.

During the week, upon signing in at camp, all visitors will be issued a "Visitor ID" which must be worn visibly for the duration of the visit.

On Saturday Evening for Family Night a check-in table will be located off the main parking lot to allow visitors to sign in as they arrive. "Visitor IDs" will be issued. All visitors must sign out upon leaving camp.

Remember, you are visiting a camp, wear comfortable clothes and comfortable shoes.

NO OPEN TOED SHOES OR SANDALS.

Pets of any type are NOT permitted.

Anyone in camp without appropriate identification ... will be escorted to the Camp Office for processing. Everyone in camp is REQUIRED to have a current physically apparent ID displayed on their person at all times.

FACILITIES AND SERVICES

Camp Equipment

Equipment carts are provided to help you move your gear to your campsite. Scouts are expected to carry their own personal gear to their campsite.

It is suggested that you bring your own tents. In the event you require camp tents, you must request them on your registration form. The tents provided by Camp Stambaugh are **2-man tents**. Cabins are available and can be reserved. **There will be a \$50.00 fee to reserve a cabin for a unit.** This fee is imposed to cover electric costs and help with maintenance of the building. We ask that the cabin capacity be at least 3/4 full in order to reserve them. There are bunks in the cabins.

Campsite

Your campsite is your home for the duration of camp. Bring flags and/or banners to dress it up. Each campsite has access to a latrine and washstand. It also has fire tools that should not be removed from the campsite. A shovel, a garden rake and a fire bucket are the immediate fire prevention tools at hand. A broom is provided to help keep your tent clean. A flagpole is provided for your own flag ceremonies.

Make sure to share the following dictum with your Scouts: **RESPECT EACH OTHER'S CAMPSITES AND PRIVACY. DO NOT ENTER SOMEONE ELSE'S CAMPSITE WITHOUT ASKING PERMISSION! IT IS INAPPROPRIATE TO "CUT THROUGH" ANOTHER UNIT'S CAMPSITE WITHOUT THEIR EXPRESS PERMISSION.**

Showers

The shower house is located at the pool. Women's showers are located at the pool and at the First Aid Building. In the event it becomes necessary to make more shower space available for the women, a schedule will be posted in the main pool shower house allotting additional hours for the women to use the showers.

Pool

Camp Stambaugh is fortunate to have an excellent pool facility. Changing rooms and showers are provided. We do require that all campers and adults wear appropriate and modest swimwear. Female leaders are asked to wear a modest one-piece swim suits. We also ask that the pool be reserved for camper and leader use due to the swim test that must be administered to ALL swimmers and the necessity of a current medical form on file at the First Aid Building.

First Aid

An individual trained in first aid will be available at all times. For emergencies, the camper will be transported to a nearby hospital where a physician is on duty. All registered Scouts are covered by minimal accident insurance (which is secondary to the family's own insurance plan). Report all injuries to the Health Officer immediately. A doctor will be on call (for consultation) during camp.

Trading Post

The Greater Western Reserve Council Scout Shop operates a Trading Post in camp for the sale of supplies, handicraft items, refreshments, souvenirs and camp T-shirts. The hours of operation are posted at the Trading Post.

Food Service

One of the outstanding features of camp is the Dining Hall service. Expert cooks are employed to prepare all meals, which are served cafeteria style. The kitchen is off limits to all campers at all times. Scouts must be clean and wearing a shirt and pants at all meals. **The Scout uniform is to be worn at the evening meal.** Dining Hall Procedures will be reviewed the first meal at camp.

Breakfast - 8:00 am Lunch - 12:30 pm Dinner - 6:00 pm

Scouts and leaders who have medical or religious dietary restrictions may request substitutes by contacting the Camp Office at least one full week prior to arrival at camp.

Visitor meal tickets (for times other than Saturday's Family Night) may be purchased at the Camp Office for the following prices:

Breakfast - \$3.00 Lunch - \$4.00 Dinner - \$6.00

If you are expecting a group of five or more people at any time (other than Saturday evening), please call the Camp Office at least 48 hours in advance.

Saturday's Family Night meal tickets must be purchased at check-in on arrival. The meal will be \$6.00 per participant. TO REPEAT, Saturday's Family Night meal tickets must be purchased upon arrival at camp. Please collect these fees as a unit and pay for all additional meal tickets with one check. This will eliminate a bottleneck during the check-in process. Additions cannot be made after this as food supplies must be ordered that day. An alternate menu will be available for those with dietary restrictions and who make advance arrangements when the meal reservations are made on Thursday.

HEALTH AND SAFETY

Camp Staff ID

All regular camp staff members will wear photo identification cards in plain view at all times while in camp.

Camper ID

All campers (youth and adult) will be issued a non-removable color-coded bracelet for use while in camp. They will be issued at check-in and are to remain in place until the camper has left the camp property. Lost ID's will be replaced for a fee. New ID's may be secured at the Camp Office.

Camper Release Form

In accord with National Council policy and Ohio State law, campers may only be released to an authorized person as listed on the "Camper Release Authorization Form" held on file in the Camp Office. The form must be completed and turned in at the time of check-in. **Only the camper's parent or legal guardian may complete and sign this form. The form is included on the back of the registration form.**

Each camper leaving camp shall notify his unit leader and the camp office as to the estimated time of departure. The camper shall wait in the Camp Office for the appropriate adult providing transportation to arrive.

When the adult arrives, the camp administration will verify the name on the "Camper Release Authorization Form" and ask to see a photo identification card (i.e. - driver's license, state ID card, military ID, etc.). After verification of the name on the form of picture ID, the adult shall sign out the camper. The sign-out form shall include the camper's name, time leaving, time returning, and the printed name and signature of the person to which the camper is being released.

NO CAMPER SHALL BE RELEASED TO ANYONE NOT LISTED ON THE "CAMPER RELEASE AUTHORIZATION FORM".

Personal Health and Medical Record

A health history, revised within the past twelve months, and a physical examination conducted within the past thirty-six months, is required of each camper and adult under 40 years of age. Adults, 40 years of age and older, must show evidence of a physical examination within the past twelve months. No matter how old you are you will use the same medical form. We suggest you have your physician keep a copy of the medical in their records so, should something unexpected happen, their office could fax a copy to camp at the last minute.

All participants in camp (including leaders and overnight guests) must present evidence of a current medical examination. Campers and adults without proper medical forms are not permitted to remain in camp!

NOTE: Send a photo copy of the medical form to camp and retain the original for your records.

Medications

All medications, over-the-counter or prescription, must be turned in the Health Officer during check-in. Medications must be packaged in their original containers with the prescription and/or dosing instructions clearly labeled. Medications of any kind are dispensed through the Health Officer (as prescribed on the label). Emergency meds for those with insect allergies and asthma may be carried on the person, but must be registered with the Health Officer.

Bring only one week supply of medication...but make sure to send it in the original container with labels intact.

Buddy System

Implement and enforce the Buddy System. This is a safety procedure that not only protects the campers but helps the unit leaders monitor unit activities as well. Any lone camper will be asked where his buddy is.

Alcohol, Drugs and Stimulants

It is the policy of the GWRC that under no circumstances shall alcohol or any illegal controlled substance be brought onto, held in possession, or consumed on any camp property. Any violation of this policy shall be cause for immediate removal from camp as well as referral to the appropriate legal authority. The Council reserves the right to require testing of those suspected of the use or abuse of such substances. In addition, those who knowingly withhold information related to the use and/or possession of alcohol, or a controlled substance on camp property shall also be removed from camp. The above policy and consequences so noted, shall not be open to arbitration or negotiation.

Youth Protection

The GWRC, BSA, will not tolerate the abuse of campers or their rights. The following are "external barriers" that must be in place to protect our Scouts, leaders, staff and any visitors to our camp.

- >No one-on-one contact - use the Buddy System
- >Respect each person's privacy while changing clothes or taking showers. Intrude only to the extent that health and safety requires it
- >There are no secret organizations in Scouting
- >Appropriate attire is always worn in camp
- >Constructive discipline is practiced. There will be no corporeal punishment.
- >Hazing is prohibited
- >Junior leaders/staff must be trained and supervised.
- >Two Deep Leadership - National policy states that each unit must be under the direction of two competent adult leaders. Each must be over 18 years of age and one must be 21 years of age or older. At least one of these leaders must be registered with BSA. These leaders, one normally the Cubmaster or the Unit Coordinator, are responsible for the entire camp life of the unit.

Any suspected abuse must be reported to the Camp Director immediately.

Discipline

Each Unit will act under its own adult supervision at all times. Unresolved disciplinary problems shall be reported to the Camp Director immediately. Under no circumstances shall a camper be deprived of food, isolated or subjected to corporeal punishment as a means of discipline.

General Rules

- > Shoes must be worn at all times to prevent cuts, bruises or thorn punctures to the feet. **Open toed shoes and sandals are not permitted! Please advise any expected visitors of this safety policy.**
- > Do not climb trees
- > NO horseplay. More Scouts are injured because of carelessness than any other cause.
- > Observe all program area safety rules
- > No moonlight swims
- > Each Scout should receive proper instruction in the use of knives. Any Scout with a knife must have his "Whittling Chip" card on his person.
- > When the weather forecast presents a potential hazard, the Camp Administration has the authority to temporarily suspend activities

CAMP WIDE EMERGENCIES

Fire Prevention

- >Complete and post the Unit Fireguard Plan on Thursday
- >Fires should never be left unattended
- >Cubmasters should instruct their Scouts in the proper procedure to put out a fire
- >Fires should be started only with natural materials. No liquid fuels!
- >In case of fire, notify the Camp Office immediately
- >KEEP ALL FLAMES OUT OF AND AWAY FROM TENTS!!!!

Fire Plan

When a person detects a fire they should alert those in the area and then notify the nearest staff member or unit leader who will in turn notify the Camp Office. **At no time should any scout be exposed to danger. Campers must not fight the fire.** Adults in the area should try to control the fire if possible. The Camp Director will activate the emergency warning siren. All program areas of the camp will be closed and all campers report to Brown Pavilion immediately assembling there by pack.

Swim Emergency

The aquatics area staff will notify the Camp Office of an emergency situation when it arises.

Lost Camper

Unit leaders should be aware of where their Scouts are during the course of the day. If a Scout is unaccounted for, proceed as follows: Assemble the pack. Find out pertinent information such as last seen location, homesickness, camp interests, friends from other sites, topics of conversation, etc. Check all areas where the Scout may be including tents, cars, cabins, latrine, Trading Post, program areas, etc. If not found, contact the Camp Office. Staff search procedures will be initiated.

Major Medical Emergency

The nearest trained First Aider provides immediate primary care. Do not move an injured person. Send for help from the Camp Health Officer. Notify the Camp Director. The Health Officer will evaluate the situation, confer with the Camp Director and determine what further steps need to be taken. The rescue squad will be called by the Camp Director if required. Transportation will be arranged to proper facilities as needed. The Scout's parents will be notified if a camper is sent for treatment.

Severe Weather

Severe Storm or Tornado Watch - A staff member will notify the program areas and campsites that a Watch exists until an established time.

Severe Storm or Tornado Warning - All program areas will close and Scouts and program people should report to the bunker under the Brown Pavilion. If a storm develops too quickly, use your judgment and common sense to proceed to the closest shelter. Unit leaders should be alert and ready to move their Pack to a safe area in any condition that looks dangerous. If you are caught on the trail, take cover in the nearest depression or ravine. Be on the lookout for flash floods and falling branches.

Hazardous Chemical Spill

In the event of a hazardous chemical spill, the following procedures are to be followed:

- 1) The closest leader or staff member should take charge and keep area clear of onlookers.
- 2) A runner should be sent to notify the Camp Health Officer, Camp Director and Camp Ranger, who will inspect the situation and notify the proper authorities.
- 3) All person are to remain clear of the area until it has been determined to be safe by the proper authorities.

Pre Camp Leader Meetings - These meetings are important to your participation at camp for it is here that pertinent information will be shared with parents and unit leaders regarding your camp experience and planning.

May 1 (Thursday) - 7:00 pm- Adventure Pavilion at Camp Stigwandish

May 8 (Thursday) - 7:00 pm- Brown Pavilion at Camp Stambaugh

Check-in and check-out -Camp Sessions **begin on Thursday at 9 am** check-in and **end on Sunday at 11 am.**

Family Night- Family night will be held on the last evening of camp. Families are encouraged to join us for an evening of fun and celebration. Dinner will be served at 6:00 pm sharp in the Dining Hall. Due to the busy evening schedule, we cannot hold meals for latecomers.

Paid dinner reservations must be made no later than check-in. The cost of dinner is \$6.00 per person. Please save us the embarrassment of having to say "no". **Reservations cannot be accepted after check-in.** An alternate menu will be available for those with dietary restrictions. Please make these arrangements when reservations are made. Your unit coordinator will collect the dinner fee and purchase your meal tickets.

Saturday Evening Schedule

6:00 pm Dinner (Dining Hall)

7:00 pm Retreat (Parade Grounds)

7:30pm Campfire

Trading Post Open after campfire & Pack Guided Tours

10:30 pm All Guests Leave Camp

Specific details of the final program outline will be shared at the leader's meetings on May 3rd and 10th.

For more information regarding camp as it will be experienced, call:

Bud Bower (330) 898-8474, Ext. 22

c.bower@bsa-gwrc.org

Beth Harnishfeger (330) 758-3853

sciota52@aol.com

Daily Schedule

While Thursday will have a unique schedule due to the needs of check-in and unit set-up, our daily routine will be:

7:00 am	Reveille
7:45 am	Colors @ Parade Field
8:00 am	Breakfast
9:00 am	Program Session I
10:00 am	Program Session II
11:00 am	Program Session III
12:30 pm	Lunch
2:00 pm	Program Session IV
3:00 pm	Program Session V
4:00 pm	Program Session VI
6:00 pm	Dinner
7:00 pm	Retreat @ Parade Field
7:15 pm	Camp Wide Events
10:00 pm	Taps

Scout's Own Service - The Boy Scouts of America maintains that no person can grow into the best kind of citizen without recognizing an obligation to God, and, therefore, acknowledges the religious element in the training of its members. At the same time it is absolutely nonsectarian in its attitude toward that religious training.

There will be a Chapel Service on Sunday morning. In addition, the Chapel area will be available for those units wishing to hold services. Any unit wishing to invite their spiritual leader to conduct these services may do so. Your spiritual leader is the guest of camp for meals while serving the spiritual interest of your unit. (Meal reservations must be made with the Camp Office in advance.)

Dietary Restrictions- Scouts and leaders who have medical or religious dietary restrictions may request substitutes by contacting the Camp Office at least one full week prior to arrival at camp.

Medications -All medications, over-the-counter or prescription, must be turned in the Health Officer during check-in. Medications must be packaged in their original containers with the prescription and/or dosing instructions clearly labeled. Medications of any kind are dispensed through the Health Officer (as prescribed on the label). Emergency meds for those with insect allergies and asthma may be carried on the person, but must be registered with the Health Officer.

Bring only a one-week supply of medication...but make sure to send it in the original container with labels intact.

Any other questions can be answered by contacting your unit leader or Camp Director Bud Bower at 330-898-8474, Ext.22.

